

ALECIA SHIPMAN

EDUCATION

Carnegie Mellon University, H. John Heinz III College of Public Policy and Management
Master of Arts Management, May 2010

Pittsburgh, PA

Alfred University, School of Art and Design
Bachelor of Fine Arts, May 2006

Alfred, NY

- Major: Sculpture Minor: Secondary Education
- New York State Teaching Certification, Visual Arts K-12

EXPERIENCE

One Small Step, Pittsburgh, PA

2/2007-Present

Math and Communications Teacher

- Prepared and implemented age appropriate curriculum based on the Pennsylvania System of School Assessment (PSSA) exams.
- Designed and implemented Math and Communications lesson plans for the 6th Grade learner.
- Coordinated special events and activities for monthly field trips.
- Supervised Junior Counselors ensuring daily educational and recreational goals were met.
- Represented One Small Step at monthly Parent School Community Council (P.S.C.C) meetings strengthening community support and communication with our organization.

Pittsburgh Center for the Arts, Pittsburgh, PA

10/2008-Present

Arts' Advocate, School & Community Programs

- Documented artist residency programs in local schools in the Greater Pittsburgh area.
- Coordinated communication to state senators and representatives about district residency projects.
- Created marketing concepts, from design to print, used for strengthening the relevancy of School & Community Programs for legislative support.

Faison Intermediate, Pittsburgh, PA

1/2008-6/2008

Communications Teacher

- Taught 6th grade Communications ensuring proficient knowledge of grade level appropriate material based the Pennsylvania System of School Assessment (PSSA).
- Created supportive learning environments during whole group, individual and hands-on instruction.
- Developed standards for behavior, including student accountability, which evaluated academic and social growth.
- Tutored 7th and 8th grade students in math and communications based on latest individual assessments and remediation needs.

Whitesville Central School, Whitesville, NY

8/2006-12/2006

Long-term Substitute/Student Art TeacherK-12

- Taught studio art, drawing and painting, ceramics, and media arts.
- Developed art lessons incorporating cooperative learning strategies.
- Facilitated parent teacher conferences to establish effective behavioral benchmarks and expectations.
- Established learning environments which met the intellectual, social and creative needs of students.
- Exercised a positive and assertive approach to disciplines for modeling behaviors.

SKILLS

Technology: Microsoft Word, PowerPoint, Publisher, and Access; Adobe Photoshop, Indesign, and Illustrator